



PANOPTO USER GUIDE

Access:

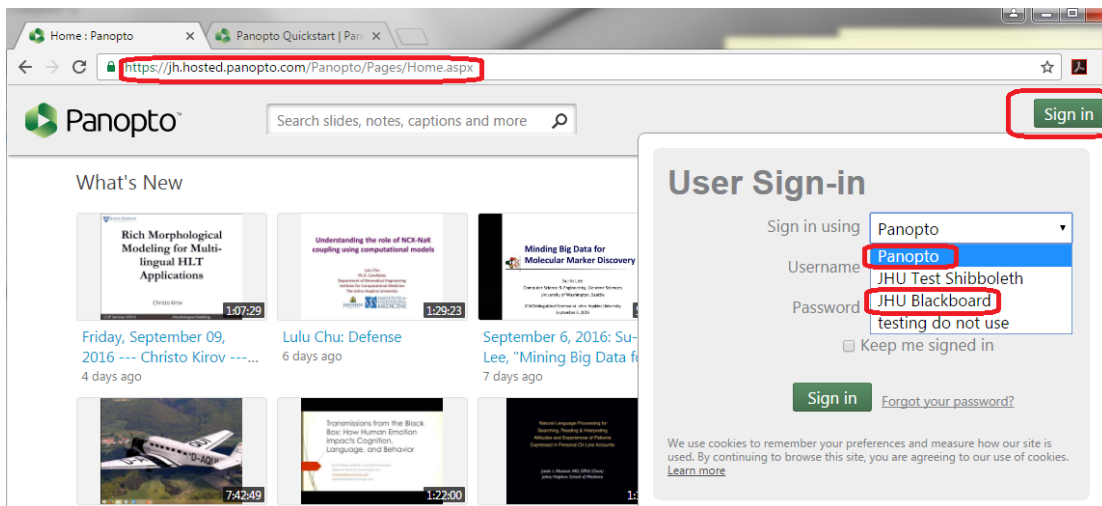
<https://jh.hosted.panopto.com>

You can view sample recordings without signing in.

To sign in you need either a Panopto or a Blackboard account.

You can request a Panopto account, use the departmental Panopto account [contact one of the computer liaisons], or sign in using your blackboard account [you need to be listed as an instructor for a class - Panopto is integrated with Blackboard].

Note: The course needs to be enabled for Panopto. Contact CER [<http://www.cer.jhu.edu/panopto.html>] to request that a course be enabled for Panopto or to request a personal account.



Quick start:

<https://support.panopto.com/quickstart>

Panopto client installation:

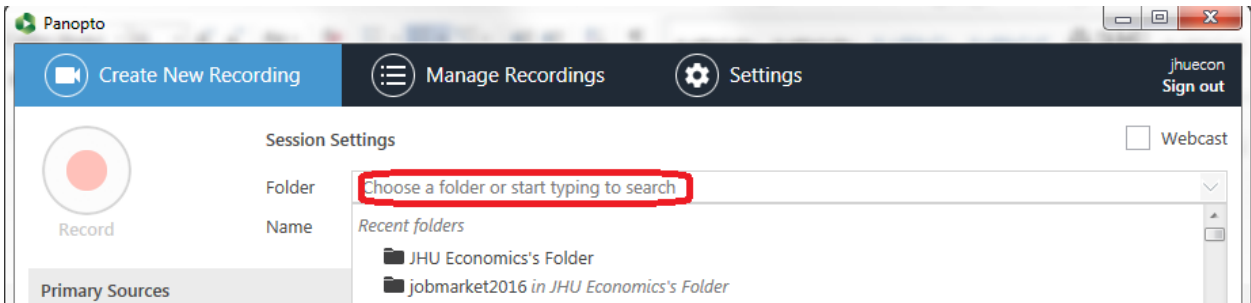
Use the link on the right after logging in to download the Panopto client.





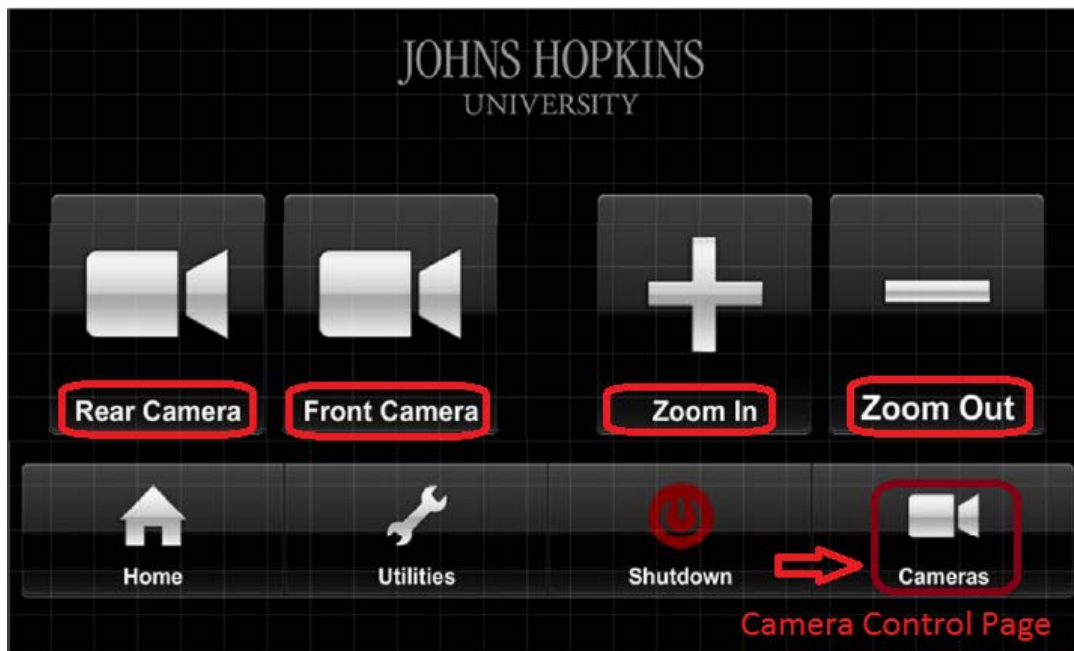
Starting a Recording:

1. Launch the Panopto client.
2. Choose a folder to store the recording in.



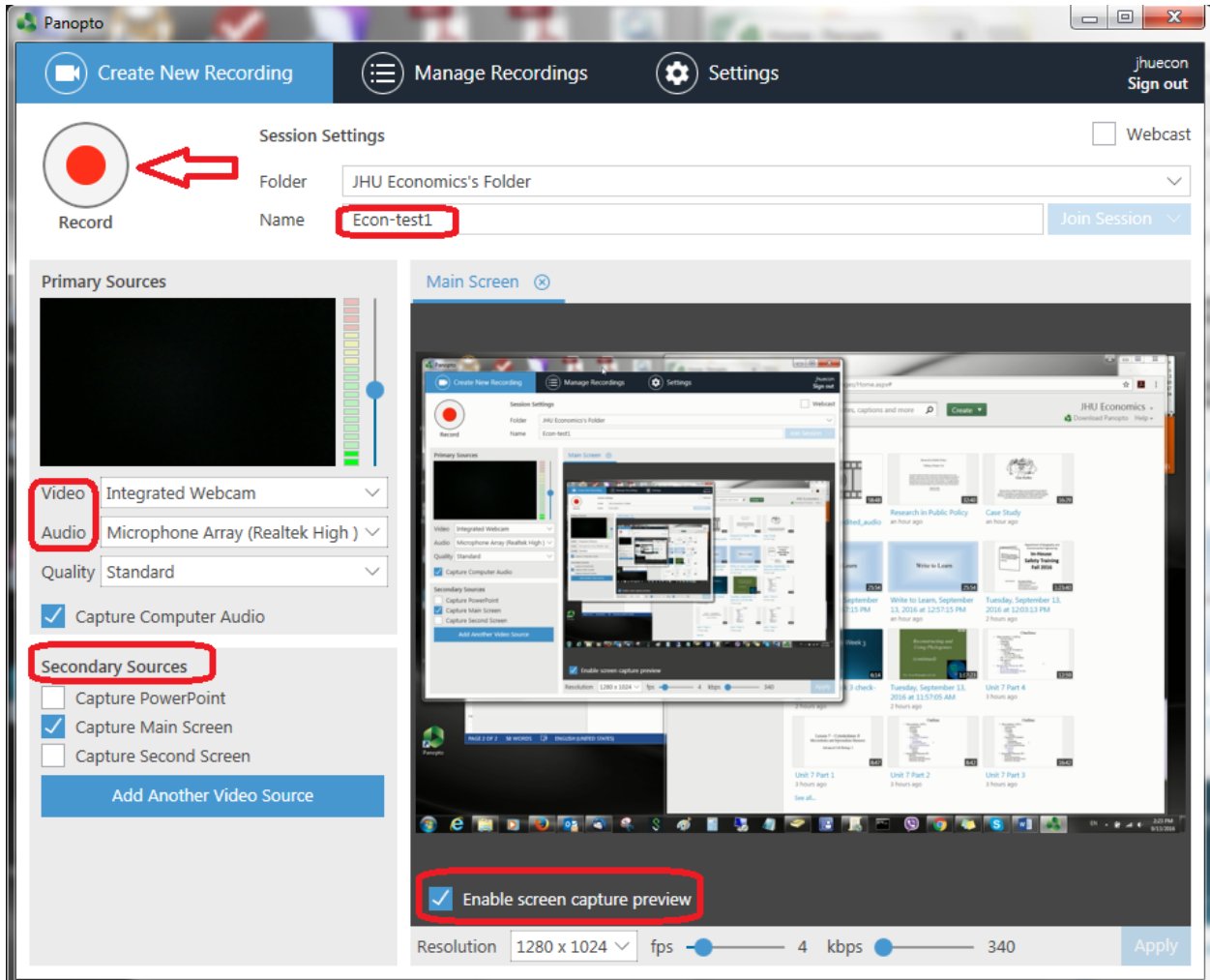
3. Name your recording and make sure you have valid Primary sources - Video and Audio.

If recording in the seminar room use the camera control page to choose the camera you want to use – front or back, as well as the zoom level.

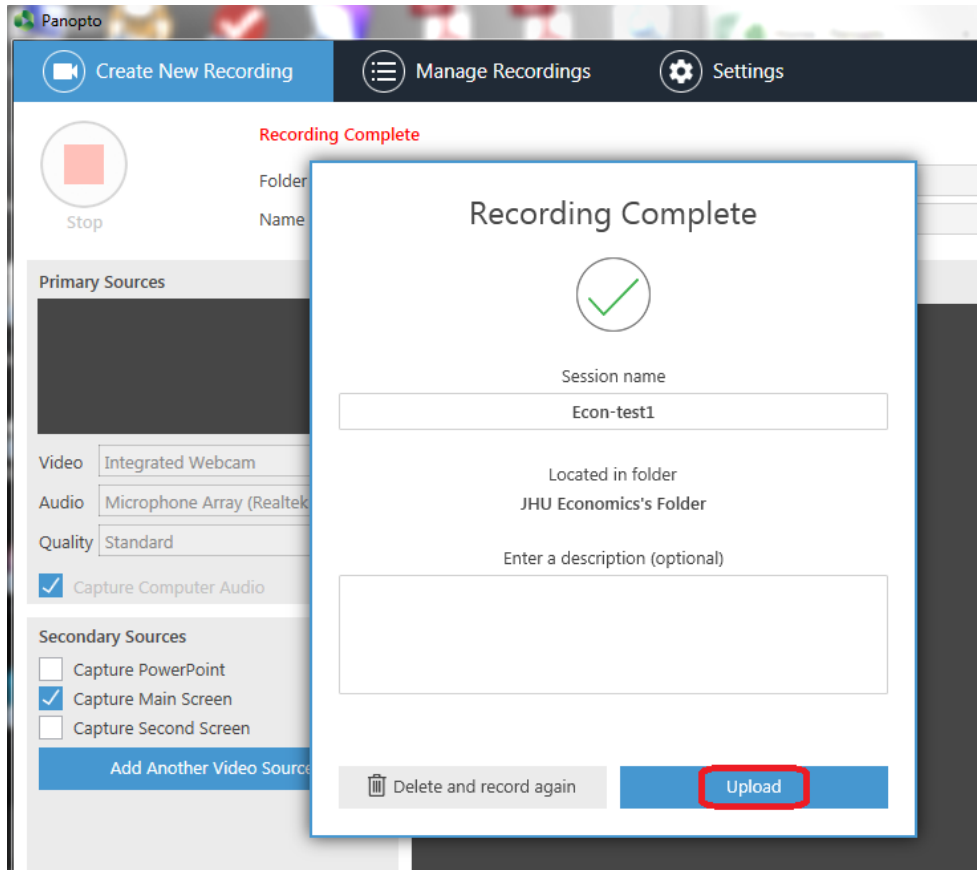


4. Choose the secondary sources – if you are not using a power point presentation uncheck the box. Make sure “capture main screen” is checked if you are using a pdf file for presentation.

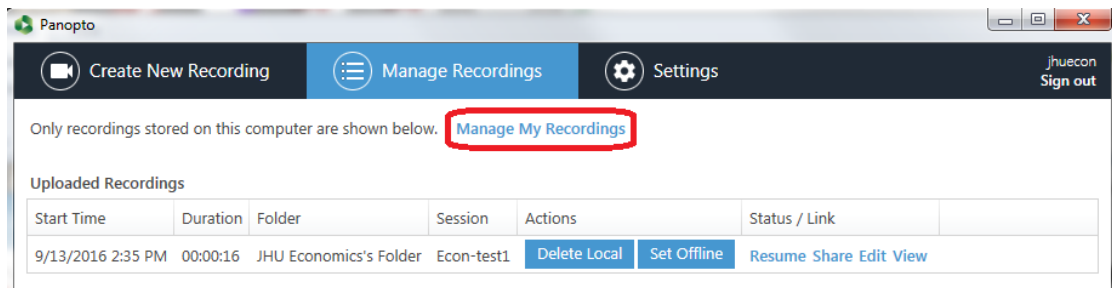
Enable screen capture preview.



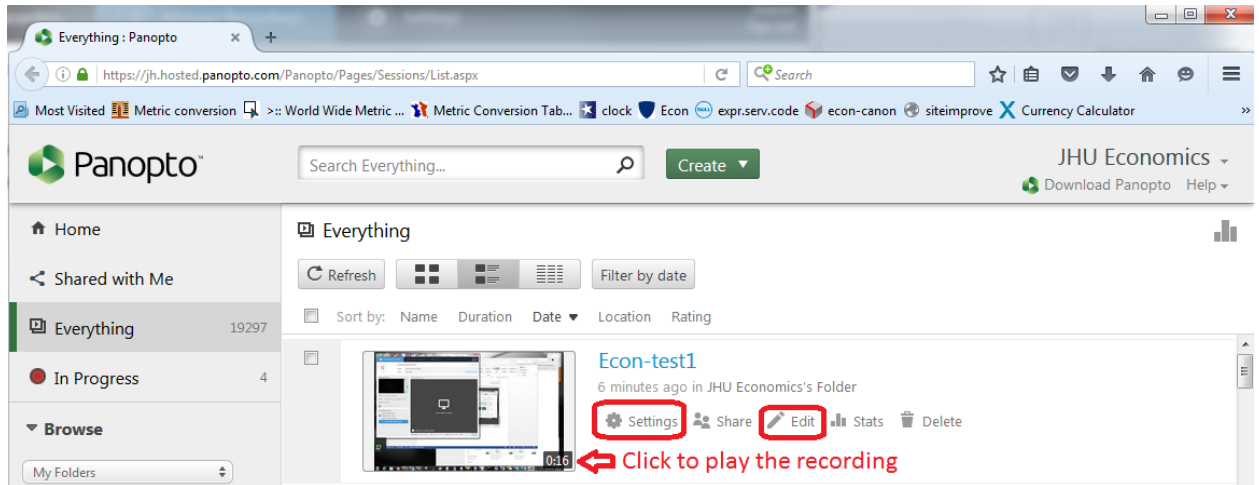
5. Press the “Record: button top left to start recording.
6. Stopping the recording and post processing:
 - a. Press the “Stop” button to stop the recording and choose to upload it.



- b. After the upload is complete go to “manage my recordings”. This will open the JHU hosted Panopto website.



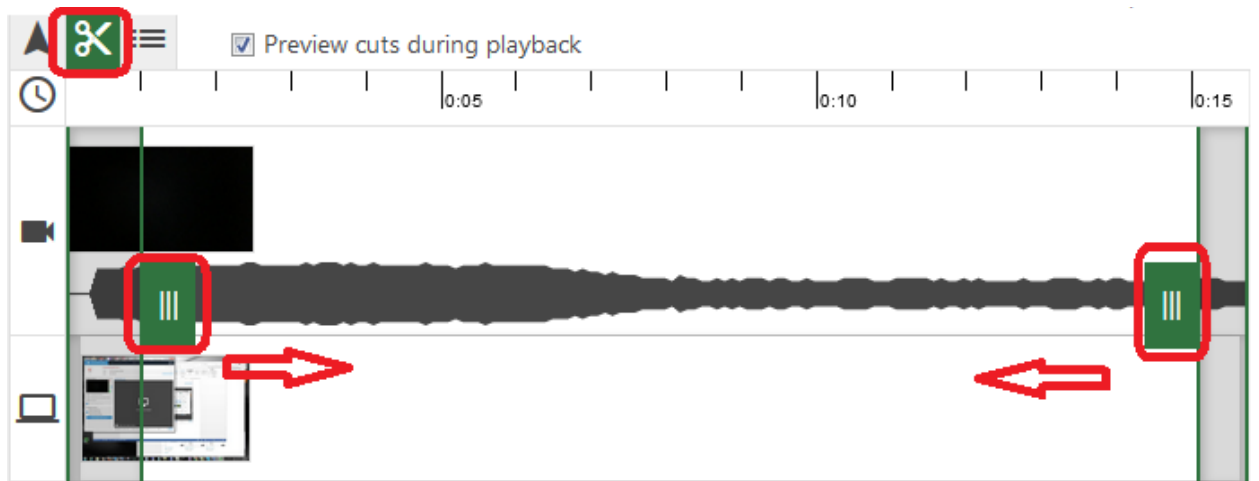
You may choose to delete the locally created copy of the recording after the upload is complete.



Click to play the recording, choose “settings” or “edit”.

Under “Edit” you can trim the recording – beginning and/or end.

Click on the scissors icon and drag the green tabs to the point where you want the recording to start or end.





Under **“Settings”** you can choose various output formats including video podcast, which can be downloaded and viewed independently.

Consider choosing **“side-by-side”** under **“type”** and higher resolution (720p) under **“quality”** for the video podcast.

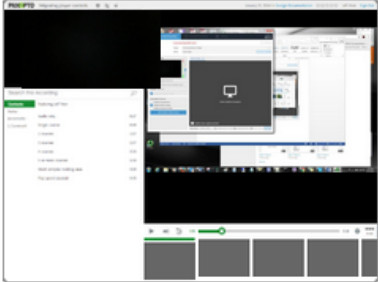
When done choose **“Apply”**. You can view and/or download the podcast after the processing has finished.

Econ-test1

- Overview
- Share
- Outputs**
- Streams
- Search
- Captions
- Manage
- Log

These are the various output formats and ways of accessing them.

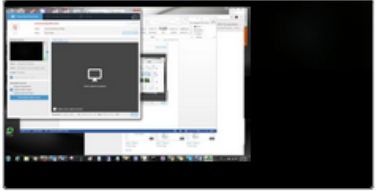
Panopto Web Viewer



[View Session](#)

Video Podcast

Type



[View Podcast](#)
[Download Podcast](#)

Type **Side-by-Side**

Quality **720p (30 fps)**

[Apply](#)